

THE FRANKLIN COUNTY BOARD OF SUPERVISORS HELD A BUDGET WORK SESSION ON TUESDAY, MARCH 22, 2016 AT 3:00 P.M., IN THE BOARD OF SUPERVISORS CONFERENCE ROOM, B-75, LOCATED IN THE GOVERNMENT CENTER, 1255 FRANKLIN STREET, SUITE 110, ROCKY MOUNT, VIRGINIA.

:

- THERE WERE PRESENT:
- Cline Brubaker, Chairman
Charles Wagner, Vice-Chairman in @ 5:05 PM
Bob Camicia
Ronnie Thompson
Leland Mitchell
Tommy Cundiff
Tim Tatum
- ABSENT:

- OTHERS PRESENT:
- Brent Robertson, County Administrator
Christopher Whitlow, Deputy Co. Administrator
Sharon K. Tudor, MMC, Clerk

Cline Brubaker, Chairman, called the meeting to order.

BUDGET WORK SESSION/DEPARTMENTAL OPERATIONS

Brent Robertson, County Administrator, & Vincent Copenhaver, Director of Finance shared with the Board the following Proposed Budget FY'2016-20107 PowerPoint:



General Fund Revenue Summary						
Major Revenue Category	15-16	16-17	Dollar	%	Change	Change
	Adopted Budget	Proposed Budget				
General Property Taxes	48,250,204	48,963,964	713,760	1.48%		
Other Local Taxes	11,238,734	11,413,814	175,080	1.56%		
Permits, Licenses, Fees	377,000	368,778	(8,222)	-2.18%		
Court Fines/Costs	110,000	50,000	(60,000)	-54.55%		
Revenue from Money & Property	710,560	766,412	55,852	7.86%		
Charges for Services	2,497,764	2,437,804	(59,960)	-2.40%		
Miscellaneous/Recovered Costs	877,306	898,634	21,328	2.43%		
Commonwealth of Virginia	15,546,308	15,618,525	72,217	0.46%		
Federal Revenues	170,904	170,904	0	0.00%		
Fund Balance-One Time for Schools	635,276	-	(635,276)	-100.00%		
Total General Fund	80,414,056	80,688,835	274,779	0.34%		

Revenue Assumptions

- Overall revenues only increase 0.34%
- Projecting ¼% growth in Real Estate and Personal Property.
- Local Sales Tax growth at 3%
- Not recommending using any funds from fund balance (one-time funds) to balance the operating budget
- Discussed some changes in the administration of Personal Property with the Commissioner of Revenue:
 - Replacing the Vehicle License Fee with an increase in the Personal Property rate
 - Proration of Personal Property

General Fund Expenditure Summary

	Actual 14-15	Budget 15-16	Request 16-17	Prelim. 16-17	\$\$\$ Change
General Admin.	4,324,376	4,237,200	4,653,647	4,288,914	51,714
Judicial Admin.	2,565,126	2,631,199	2,849,912	2,714,453	83,254
Public Safety	12,648,035	12,905,616	13,831,850	13,182,929	277,313
Public Works	3,129,528	3,686,026	3,681,611	3,660,829	(25,197)
Health & Welfare	11,508,255	11,641,292	12,597,621	11,762,390	121,098
P&R, Cultural	1,929,832	1,933,329	2,096,959	1,996,134	62,805
Comm. Develop.	2,715,402	2,878,056	3,117,061	2,965,662	87,606
Non-Depart.	26,674	329,753	607,931	601,645	271,892
Transfers	42,355,627	40,171,585	40,171,585	39,995,879	(175,706)
Total	81,202,855	80,414,056	83,608,177	81,168,835	754,779

Departmental: Operational Issues

- Community Services
 - Staff recruitment, retention, and development are crucial to high-quality service delivery(4).
 - Sufficient capital funding and operational support is needed for County infrastructure development(3).
 - Service demand expectations are increasing, while funding levels are difficult to meet.
 - Franklin County must continually anticipate increasing regulatory compliance demands.

Departmental: Operational Issues

- Public Safety
 - Staff recruitment, retention, and development are crucial to high-quality service delivery.
 - Sufficient capital funding and operational support of committed County infrastructure development.
 - Need for additional staffing to leverage available resources.
 - Managing the costs of a fully-functional fleet is essential to high-quality service delivery.
 - Service demands evolve as demographics change; funding levels must anticipate service demands.

Departmental: Operational Issues

- Human Services
 - Staff recruitment, retention, and development are crucial to high-quality service delivery.
 - Sufficient capital funding and operational support is needed for County infrastructure development.
 - Need for additional staffing to leverage available resources.
 - Service demand expectations are increasing, while funding levels are difficult to meet.
 - Expanding partnerships is needed to reduce Franklin County service delivery and funding burdens.

Departmental: Operational Issues

- Internal Services
 - Staff recruitment, retention, and development are crucial to high-quality service delivery.
 - Centralized policies could increase operational effectiveness and minimize liability.
 - Franklin County must continually anticipate increasing regulatory compliance demands.
 - Need for additional staffing to leverage available resources.
 - Franklin County should encourage a strategic risk taking culture.

General and Financial Administration

Department	15-16 Bud	Recommended	Explanation
COR	\$595,663	\$616,285	Full year funding of new position approved mid year last year
Treasurer	\$467,224	\$509,287	Increase in DMV stop fees & postage (DMV stop fees increase is offset by additional revenue)
IT	\$1,164,237	\$1,202,637	Additional maintenance costs related to hardware and software

Judicial Administration

Department	15-16 Budget	Recommended	Explanation
Sheriff – Courts	\$613,361	\$725,303	\$55,000 increase for additional court security for new J & D Court. \$17,000 in part time shifted from corrections and \$40,000 other part time increase

Public Safety

Department	15-16 Budget	Recommended	Explanation
Public Safety	\$2,368,888	\$2,793,446	New Radio System Operating Cost of \$87K partially offset by Tower Rental Income 24/7 coverage for Ferrum Rescue Squad - \$264,134 Additional Part time for other coverage - \$75K

Sheriff Summary

Cost Center	Current Year Budget	Next Year Recommendation	Difference	Notes
Courts	\$613,361	\$725,303	\$111,942	\$55,000 increase for additional court security, \$17K part time shift from corrections, other part time increases
Law Enforcement	\$4,381,797	\$4,340,070	(\$41,727)	
Corrections	\$4,050,951	\$3,959,342	(\$91,609)	
Total	\$9,046,109	\$9,024,715	(\$21,394)	

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Health and Welfare

Department	15-16 Budget	Recommended	Explanation
Social Services	\$5,933,689	\$6,028,136	2 Family Service Specialist Positions Recommended New Position costs offset by additional state and federal revenue (covers approx 75%)
CSA	\$4,767,213	\$4,798,004	Slight Increase but just a reminder that this program remains very volatile year to year

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Parks, Recreation, Libraries

Department	15-16 Budget	Recommended	Explanation
Parks and Recreation	\$993,067	\$1,046,0440	New Outdoor Recreation Manager Position is recommended Partially funded by \$40,000 in additional recreation fee revenue

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Community Development

Department	15-16 Budget	Recommended	Explanation
Planning Agencies	\$573,839	\$594,529	Dues Increase for Roanoke Valley Alleghany Regional Commission Blue Ridge Water and Soil Payroll increase offset by additional revenue
Economic Development	\$1,054,372	\$1,089,216	\$35K increase in professional services
Tourism	\$201,825	\$270,671	Fishing Tournament sponsorships - \$30K and Ag Fair \$25K

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Nondepartmental

Department	15-16 Budget	Recommended	Explanation
Non-departmental	\$329,753	\$601,645	Health and Dental County Contribution Increase \$142,963 Termination Leave Payout \$50,000 VRS Rate Change Savings (\$286,318) Refunds/Corrected Assessments \$45,000 Board Operating Contingency \$100K Personnel Reserve \$550,000

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Transfers

Department	15-16 Budget	Recommended	Explanation
School Operating	\$30,674,665	\$30,504,781	Decrease School Funding for One-time funds (\$635,276) Increase for 52% share of new Discretionary Revenues \$465,392
School Debt	\$2,402,459	\$2,355,952	(\$46,507) Decrease – moved to County Debt
County Debt	\$2,883,056	\$2,929,563	\$46,507 Increase for School Decrease – reserved for School Capital and future School Debt Service

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External Agencies

	Board			
	Adopted	Requested	Committee	Increase
Agency	2015-2016	2016-2017	Recommended	(Decrease)
American Red Cross	3,500	0	3,500	0
Blue Ridge Legal Services, Inc.	0	7,626	0	0
Brain Injury Services of Southwest VA	2,500	7,300	2,500	0
Ferrum Express Bus Service	4,385	4,965	4,965	580
Franklin County Historical Society	3,825	15,000	3,825	0
Franklin County Perinatal Education Center	2,500	2,500	2,500	0
Free Clinic of Franklin County	25,000	25,000	25,000	0
Friends of Southwest Virginia (includes Crooked Road, SW Va Cultural Heritage Foundation, SW Va Artisan Network)	2,500	10,000	5,000	2,500
Helping Hands of Franklin County	7,000	7,000	7,000	0
Longwood University Small Business Development Center-Martinsville Region	4,500	5,000	4,500	0
Retail Merchants	1,000	0	1,000	0
Roanoke Area Ministries	0	2,500	0	0
Rke Valley Convention & Visitors	36,652	36,652	36,652	0
Smith Mtn Lake Chamber of Commerce	10,000	10,000	10,000	0
Southern VA Child Advocacy Center-Fr Co CASA	7,000	7,500	7,000	0
STEP	19,000	19,000	19,000	0
Total	129,362	160,043	132,442	3,080

Other Agencies

	Board			
	Adopted	Requested	Committee	Increase
	2015-2016	2016-2017	Recommended	(Decrease)
Blue Ridge Soil & Water Conserv District	3,150	7,000	3,150	0
Dept of Forestry	24,006	24,006	24,006	0
Goodwill Industries (Developmental Center)	40,000	50,000	40,000	0
Health Department	338,705	372,899	345,479	6,774
Piedmont Community Services	63,838	65,753	65,753	1,915
Roanoke Regional Partnership	122,992	123,416	123,416	424
Roanoke Valley Alleghany Regional Commission	44,009	46,796	46,796	2,787
Southern Area Agency on Aging	3,758	5,317	3,758	0
TLAC	130,680	130,680	130,680	0
Virginia Western Community College	4,635	4,635	4,635	0
W.E. Skelton 4-H Center at Smith Mountain Lake	3,750	7,000	3,750	0
West Piedmont Plan Dist Commission	28,248	28,248	28,248	0
Total	807,771	865,750	819,671	11,900

Recommended New Positions

Dept	Title	Notes
General Properties	Custodian	Recommended for Court House cleaning
Social Services	2 Family Service Specialists	Positions funded 75% from state
Parks and Recreation	Outdoor Recreation Manager	Partially funded by Recreation fee Increase

Recommended New Positions

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School Budget Overview

Total Proposed School Budget	\$88,372,734
Less Facilities Budgeted by County	(\$975,062)
\$880,000 in County Capital Fund, \$95,062 in Debt Fund	
= Adjusted School Budget	\$87,397,672
Adopted FY15-16 Budget without Facilities	\$83,625,158
Projected Increase	\$3,772,514

School Budget Overview

- Proposed School Budget includes all items listed on page 11 of the School 16-17 Budget document.
 - Final Year of VRS Phase-in
 - Step Increase for all employees with a minimum increase of 2%
 - Additional positions
 - 12 replacement school buses
 - Other items

School Budget Overview

Revenue Overview	FY15-16	Proposed FY16-17	Difference
State Funds	\$38,707,658	\$40,434,837	\$1,727,179
Federal Funds	\$7,938,479	\$7,131,148	(\$807,331)
Other Funds	\$2,974,916	\$3,052,828	\$77,912

Proposed County Funding of School Budget

County Funding	FY15-16
School Operating Transfer	\$30,674,665
Reduce Transfer for One-Time Funds in 15-16	(635,276)
Add \$465,392 for 52% Share of New Discretionary Revenue	\$465,392
= Proposed FY16-17 School Funding for Operations	\$30,504,781
School Debt Service	\$2,402,459
Reduce Debt Transfer for Debt Drop Off	(\$46,507)
\$46,507 added to County Debt fund to be used for future debt service or capital	
= Proposed FY16-17 School Funding for Debt	\$2,355,952

Next Steps

March 29	School Board Work Session (if needed)
April 4	County Administrator’s Proposed FY16-17 Budget Work Session on Outstanding Items (if needed)
April 19	Regular BOS Meeting 7:00 PM Public Hearing on Proposed FY16-17 Budget at BFMS, East Auditorium
April 26	Adoption of FY16-17 Budget and Capital Improvement Plan

General discussion ensued.

(RESOLUTION #15-03-2016)
BE IT THEREFORE RESOLVED, by the Board of Supervisors to re-appoint Jim Colby, Gills Creek District Representative to the Planning Commission with said term to expire June 30, 2020.

MOTION BY: Bob Camicia
SECONDED BY: Charles Wagner
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Cundiff, Camicia, & Brubaker
ABSENT: Tatum

CLOSED MEETING
(RESOLUTION #16-03-2016)

BE IT THEREFORE RESOLVED, by the Board of Supervisors to into a closed meeting in accordance with 2.2-3711, a-1, Personnel, & a-3, Acquisition of Property, of the Code of Virginia, as amended.

MOTION BY: Bob Camicia
SECONDED BY: Charles Wagner
VOTING ON THE MOTION WAS AS FOLLOWS:
AYES: Mitchell, Thompson, Wagner, Cundiff, Camicia, & Brubaker
ABSENT: Tatum

MOTION:	Bob Camicia	RESOLUTION: #17-03-2016
SECOND:	Charles Wagner	MEETING DATE March 22, 2016

WHEREAS, the Franklin County Board of Supervisors has convened an closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act: and
WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this Franklin County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;
NOW, THEREFORE, BE IT RESOLVED, that the Franklin County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Franklin County Board of Supervisors.
VOTE:
AYES: Mitchell, Thompson, Wagner, Cundiff, Camicia & Brubaker
NAYS: NONE
ABSENT DURING VOTE: Tatum
ABSENT DURING MEETING: Tatum

Chairman Brubaker adjourned the meeting.

CLINE BRUBAKER
CHAIRMAN

SHARON K. TUDOR, MMC
COUNTY CLERK